

UNIVERSAL INFANT SCHOOL MEAL REGISTRATION FORM

For Reception, Year 1 & Year 2

From September 2014, all pupils in **Reception class, Year 1 and Year 2** are able to receive a free school meal at **no cost to the parent/guardian**.

Please complete all sections of this form and return to Hackney Learning Trust or your child's school.

Child / Children's details - please use CAPITAL letters

| Child's last name | Child's first name | Date of birth | Male/Female | Name of School |
|-------------------|--------------------|---------------|-------------|----------------|
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Parent/Guardian details

| | | | | | |
|---------------------------|--|--|--|--|----------|
| Parent last name | | | | | |
| Parent first name | | | | | |
| Parent middle name | | | | | |
| Parent date of birth | | | | | |
| National Insurance number | | | | | |
| NASS reference number | | | | | |
| Telephone number | | | | | |
| Address | | | | | |
| | | | | | Postcode |

How are you related to the child(ren)?

Please select (X) your household income

| | | | |
|--|--|---|--|
| Working Tax Credit | | Income-based Jobseeker's Allowance | |
| Working Tax Credit 4 week run on payment | | income-based Employment Support Allowance | |
| Salary under £16,190 | | Support from NASS (National Asylum Support Service) | |
| Salary over £16,190 | | Guarantee element of State Pension Credit | |
| Income Support | | Child Tax Credit and joint income of no more than £16,190 | |

Declaration: I declare the information I have given on this form is correct and complete.

I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by law to verify my initial, and ongoing, entitlement.

I agree that you can inform the school attended by my child of their initial and ongoing entitlement to free school meals. You may give some information to other government organisations if the law allows or requires this.

I will tell the Pupil Benefits Team about any change in my circumstances, which might affect my entitlement to free school meals. I understand I may be asked to provide evidence of benefit if you are unable to confirm my entitlement and ongoing entitlement to free school meals.

Signature of person claiming:

Date: / /

Please return this form to: Pupil Benefits Team, Hackney Learning Trust, 1 Reading Lane, E8 1GQ
for enquiries call 020 8820 7248. The reception is open Monday to Friday between 9.am and 5.pm.

Information to Parents

As your child will be in a Reception, Year 1 or Year 2 class from September 2014, he/she will be entitled to:

Universal Infant school meals

You can register your child now for Universal Infant school meals, please complete the form on the back of this page.

Pupil Premium funding

If, you receive one of the following benefits or tax credits your child's school can claim extra funding that will benefit children at the school.

- ✓ Income Support
- ✓ income-based Job Seekers Allowance
- ✓ income-related Employment and Support Allowance
- ✓ Child Tax Credit if your annual income is no more than £16,190 and you do not get Working Tax Credit
- ✓ the guaranteed part of Pension Credit
- ✓ Support under part VI of the Immigration and Asylum Act - (NASS / Refugee Council letters must be shown as proof of support)
- ✓ Working Tax Credit 4 week run on payment

Please complete the form on the back of this page.

If your child is currently receiving free school meals in a Hackney primary school and is transferring to another Hackney primary school, we will automatically inform the new school and you will not need to complete the Universal Infant school meal registration form.

If you have any questions about registering for Universal Infant school meals or Pupil Premium, please phone us on 020 8820 7246.

Travel fares to school

All Children under the age of 16 now travel free on London buses with a Child Oyster Photo-card available from all London Post Offices. For more information you can visit website www.tfl.gov.uk