

Gayhurst Road, Hackney

London, E8 3EN

Tel: 020 7254 6138

Fax: 020 7249 3196

Email: admin@gayhurst.hackney.sch.uk

www.gayhurst.hackney.sch.uk



Gayhurst Community School

Monday 3<sup>rd</sup> June 2013

Dear Parent/Carer,

On **Wednesday 10<sup>th</sup> July from 5.00pm-6.20pm** 3/4A will be performing at **The Round Chapel** in Lower Clapton as part of the Hackney Junior Music Festival. We warmly invite you to attend our performance. It means a great deal to all performers and staff to have your support on the day.

Doors will open at 4.30pm, and **entry is free**. Please find further information about **seating**, the **programme** and **parking** overleaf.

**Travel, food and clothing:** We will be travelling on foot. We will have an early lunch and leave school at 1.15pm. The children will then attend a rehearsal with other Hackney schools in preparation for the performance. The children will have a break to play before the performance, we request that you pack a snack and a drink for your child. If it is a hot day, children may need extra drink.

**Collection of children:** Please ensure you sign the permission slip below and return it to me to confirm that you will collect your child from The Round Chapel at 6.20pm. If this will be difficult or you are aware that your child will not be able to stay for the full duration of the performance, please let me know.

Thank you

Alison Chadwick

3/4A Class Teacher

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I give permission for \_\_\_\_\_ to participate in the Hackney Junior Singing Event **on Wednesday 10<sup>th</sup> July 2013**.

I confirm that I will collect \_\_\_\_\_ from The Round Chapel at 6.20pm.

Signed: \_\_\_\_\_ (parent/carers) Date: \_\_\_\_\_

Contact number: \_\_\_\_\_



### **Arrangements for Parents from the Hackney Music Service**

**SEATING:** Seating is allocated on a first come, first served basis. Seats cannot be reserved in advance so we recommended that you arrive in plenty of time to secure a seat. Audience seating is in the upper gallery only, which accommodates 450 people. Once the venue is full, no further access will be permitted. We hire the hall on the understanding that we do not exceed the stated capacity and do not breach Health and Safety requirements. Please be aware that you will not be allowed in to the venue whilst schools are still in rehearsal.

**PROGRAMME:** The planned programme may overrun slightly, so please plan for this possibility. Once the performance is finished, parents & carers may go in to the performance hall to collect their children. Please check with your school that this is the arrangement they have made, as some schools prefer to escort children back to their school.

**COLLECTION OF CHILDREN:** When collecting your child, please bear in mind that finishing times may vary from the advertised times and there may be a short wait. We do all we can to stick to the schedule, but sometimes performances overrun slightly. We ask for your cooperation and patience if this happens.

We strongly urge parents to allow their children to finish the performance, however if there are unavoidable circumstances where a child is required before the end of a performance, please see one of the stewards who will assist you. If you are aware prior to the performance that your child will not be able to stay for the full duration of the performance, please tell your school beforehand.

**PARKING:** Please note, parking in this area is very restricted and there is no public parking allowed within the grounds of the Round Chapel.